

INCOMING ART LOAN AGREEMENT

LENDER INFORMATION

Name / Organization: _____

Address: _____

Telephone Number: _____

Email Address: _____

Other Authorized Person(s): _____

- The above authorized person(s) may:
- Discuss loan details as described within this agreement
 - Alter the below described loan details
 - Collect loaned object(s) on behalf of the Lender
 - Other: _____

LOAN DURATION

In accordance with the terms and conditions set forth in this document, the above Lender hereby loans the property described in supplement document "Object(s) on Loan" (attached) to The Kelly Fitzpatrick Center for the Arts. The duration of this loan shall be:

- From _____ to _____.
- For display during exhibition titled _____
for the loan period of _____ to _____.
- For extended loan with no foreseeable end-date at this time. 14 days' notice should be given to The Kelly Fitzpatrick Center for the Arts prior to the loaned object(s) collection by the Lender or the Lender's approved representative(s).

LOAN CONDITIONS

Conditions governing the objects detailed in the Incoming Art Loan Agreement supplement form, "Object(s) on Loan," will be covered through the above agreed-upon loan period. The Kelly Fitzpatrick Center for the Arts shall provide sufficient care to protect the loaned object(s) against loss, damage, and/or abnormal wear-and-tear from mishandling. Exact details and limits of liability are outlined in the "Exhibition Agreement" form to also be signed by both the Lender and The Kelly. Should any damage occur, The Kelly shall inform the Lender/Owner as soon as reasonably possible.

The Lender confirms that they are the sole owner of the object(s) covered by this loan.

The loaned object(s) that are intended for display should be display-ready prior to delivery to The Kelly Fitzpatrick Center for the Arts. 2-D artworks (such as drawings, paintings, photographs, etc.) should be framed or gallery-wrapped with gallery wire installed properly. The Kelly will not be liable for damage from improper mounting installed by the Lender or other outside parties.

The loan period may be extended only by the Lender and/or the Lender's authorized representatives.

SIGNATURES

The Terms and Conditions of this Art Loan Agreement have been read by the parties, are understood, and are agreed to by the parties, as witnessed by the signatures below:

Lender/Owner Signature

Signature

Date

Printed Name

The Kelly Fitzpatrick Center for the Arts Signature

Signature

Date

Printed Name

Position Title

OBJECT(S) ON LOAN

Please print additional pages as needed for additional objects.

Title of Work: _____
Artist(s): _____
Year: _____
Dimensions (inch): _____
Medium: _____
Description of Object: _____
Insurance Value (USD): _____
Object(s) Condition: Excellent Good Fair Poor
Description of Condition: _____
Other Notes: _____

Title of Work: _____
Artist(s): _____
Year: _____
Dimensions (inch): _____
Medium: _____
Description of Object: _____
Insurance Value (USD): _____
Object(s) Condition: Excellent Good Fair Poor
Description of Condition: _____
Other Notes: _____

Title of Work: _____
Artist(s): _____
Year: _____
Dimensions (inch): _____
Medium: _____
Description of Object: _____
Insurance Value (USD): _____
Object(s) Condition: Excellent Good Fair Poor
Description of Condition: _____
Other Notes: _____

Title of Work: _____

Artist(s): _____

Year: _____

Dimensions (inch): _____

Medium: _____

Description of Object: _____

Insurance Value (USD): _____

Object(s) Condition: Excellent Good Fair Poor

Description of Condition: _____

Other Notes: _____

Title of Work: _____

Artist(s): _____

Year: _____

Dimensions (inch): _____

Medium: _____

Description of Object: _____

Insurance Value (USD): _____

Object(s) Condition: Excellent Good Fair Poor

Description of Condition: _____

Other Notes: _____

Title of Work: _____

Artist(s): _____

Year: _____

Dimensions (inch): _____

Medium: _____

Description of Object: _____

Insurance Value (USD): _____

Object(s) Condition: Excellent Good Fair Poor

Description of Condition: _____

Other Notes: _____

Please indicate whether these object(s) may be photographed and reproduced for marketing and publicity, educational purposes, and/or catalogue purposes: Yes No

Lender Initials: _____ *The Kelly* Representative Initials: _____